

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

John Kiefer

Director Financial Services

Terri Kreitzman

Director of Special Education

Personnel and Policy Committee Minutes from Monday, November 5, 2018

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, November 5, 2018, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- Neola Policy Updates—Mrs. Cramer will reach out to other districts to seek input on Policy 7305.02. The second and final reading of policies is scheduled for the November 19, 2018 board meeting.
- Athletic Director Contract-- The committee discussed the athletic director contract and the compensation received. It is the committee's recommendation to look at an incremental increase over the next three years to bring the compensation comparable to surrounding districts.
- Goal Setting—The committee would like this to be on board discussion for the December board meeting. The administration team will first discuss goals and then have the conversation with the board.
- Employee Updates—Hire for Kitchen Assistant—The district is currently seeking a kitchen assistant for the HS.
- Teacher Handbook—The committee discussed the language in the handbook related to early retirement. The committee would like to see payments change to monthly not quarterly. The committee discussed questions that arose from the District Compensation Committee. The committee will hear from the Compensation Committee once more before making recommendations to the board.
- Job Descriptions—The current job descriptions for the district need to be updated. The committee will begin the process of updating job descriptions in December.